



BIGGS & MATHEWS ENVIRONMENTAL, INC

TBPE No. F-256 TBPG No. 50222

April 14, 2023

Mr. Michael O'Malley
Business & Program Services Section
Waste Permits Division
Texas Commission on Environmental Quality

Re: Administrative Notice of Deficiency Letter
City of Stephenville – City of Stephenville Landfill
Stephenville, Erath County, Texas
Municipal Solid Waste Permit Number: 664
Tracking No. 28474610; RN102214566/CN600627814
Limited Scope Major Amendment

Dear Mr. O'Malley:

This response to your request for additional information addressed to Mr. Nick Williams, P.E., dated April 12, 2023, is submitted on behalf of City of Stephenville for the City of Stephenville Landfill Limited Scope Permit Amendment submitted March 31, 2023. Our responses to the Texas Commission on Environmental Quality (TCEQ) comments are presented below:

A1. Beginning Nov. 1, 2022, certain applicants will be required to submit a public involvement plan. TCEQ has created a new form and instructions and how to complete the Public Involvement Plan for air, water and waste approvals or activities. Applicants who are applying for new registration, permit, or activity, or who are making certain types of changes to an existing registration, permit, or activity, are required to complete a Public Involvement Plan.

RESPONSE: As requested, Public Involvement Plan Form, TCEQ Form 20960 has been included.

A2. Provide a Spanish Plain Language Form (TCEQ-20947-esp).

RESPONSE: As requested, Spanish Plain Language Form, TCEQ Form 20947 has been included.

A3. Please submit a Core Data Form (TCEQ-10400). This information is in the reference line of this letter and additional CDF information can be obtained by visiting the TCEQ's Central Registry Database website located at:
<http://www15.tceq.texas.gov/crpub/index.cfm?fuseaction=regent.RNSe arch>

RESPONSE: As requested, the Core Data Form has been included.

Mr. Michael O'Malley
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A4. Site Operator contact name, title, phone number and email address are missing.

RESPONSE: As requested, Section 17 of the Part I Form has been revised to include site operator information.

We trust these responses are satisfactory to you and meet the regulations of the TCEQ. One original and three (3) copies of this submission are provided for your use and page replacement/insertion. If you need additional information, please let me know.

Sincerely,

BIGGS & MATHEWS ENVIRONMENTAL
TBPE No. F-256 ♦ TBPG No. 50222



Felipe A. Wescoup
Senior Engineer

Attachments: Administrative Notice of Deficiency Letter Response Packet

cc: Mr. Nick Williams, P.E., City of Stephenville, Director of Public Works
Mr. Doug Svien, Mayor, City of Stephenville

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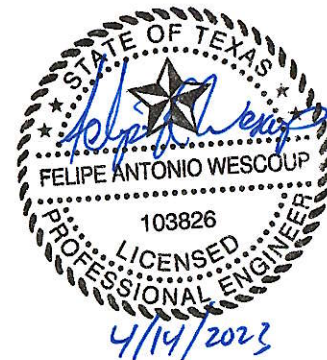
SPANISH PLAIN LANGUAGE SUMMARY OF MUNICIPAL SOLID WASTE PERMIT
OR PERMIT AMENDMENT APPLICATION

PUBLIC INVOLVEMENT PLAN FORM FOR PERMIT AND REGISTRATION
APPLICATIONS

ADMINISTRATIVE AND TECHNICAL REVIEW CHECKLIST FOR MUNICIPAL SOLID
WASTE (MSW) PERMITS, REGISTRATIONS, AND AMENDMENTS.

ATTACHMENT 1 - MARKED (REDLINE /STRIKEOUT) PAGES

ATTACHMENT 2 - UNMARKED REVISED PAGES





Texas Commission on Environmental Quality

Public Involvement Plan Form for Permit and Registration Applications

The Public Involvement Plan is intended to provide applicants and the agency with information about how public outreach will be accomplished for certain types of applications in certain geographical areas of the state. It is intended to apply to new activities; major changes at existing plants, facilities, and processes; and to activities which are likely to have significant interest from the public. This preliminary screening is designed to identify applications that will benefit from an initial assessment of the need for enhanced public outreach.

All applicable sections of this form should be completed and submitted with the permit or registration application. For instructions on how to complete this form, see TCEQ-20960-inst.

Section 1. Preliminary Screening

- New Permit or Registration Application
 New Activity - modification, registration, amendment, facility, etc. (see instructions)

If neither of the above boxes are checked, completion of the form is not required and does not need to be submitted.

Section 2. Secondary Screening

- Requires public notice,
 Considered to have significant public interest, and
 Located within any of the following geographical locations:

- Austin
- Dallas
- Fort Worth
- Houston
- San Antonio
- West Texas
- Texas Panhandle
- Along the Texas/Mexico Border
- Other geographical locations should be decided on a case-by-case basis

**If all the above boxes are not checked, a Public Involvement Plan is not necessary.
Stop after Section 2 and submit the form.**

- Public Involvement Plan not applicable to this application. Provide **brief** explanation.



Comisión de Calidad Ambiental de Texas

Resumen en lenguaje sencillo de la solicitud de permiso municipal de residuos sólidos o de modificación del permiso

Los solicitantes están obligados por las normas de notificación pública del Título 30 del Código Administrativo de Texas, Capítulo 39, Sección [39.405\(k\)](#)¹ a proporcionar este resumen de una solicitud.

A. Objetivo de la instalación propuesta

Instalación Municipal de Eliminación de Residuos Sólidos Tipo IV para la Ciudad de Stephenville, Texas.

B. Información sobre el solicitante

Nombre: Ciudad de Stephenville

Tipo de solicitante: Gobierno de la Ciudad

Nombre de la instalación: Vertedero de la ciudad de Stephenville

Número de solicitud de permiso: 664

Número de cliente (CN): 600627814

Número de referencia de la entidad regulada (RN): 102214566

C. Ubicación de la instalación propuesta

Dirección del establecimiento (o descripción de la ubicación del sitio si no hay dirección):

669 Co Rd 385
Stephenville, TX 76401

Enlace al mapa de ubicación de las instalaciones en [TCEQ Location Mapper](#):

<https://arcg.is/0bjTu0>

D. Información sobre el funcionamiento de las instalaciones

¿Qué tipos de residuos se recibirían?

Desechos de tipo IV, incluidos desechos de jardín, maleza, basura y desechos de construcción/demolición que están libres de otros tipos de desechos sólidos; Residuos industriales Clase 2 y Clase 3 que son similares a los residuos Tipo IV..

¿De qué zona geográfica procederían los residuos?

Erath y los condados circundantes.

¹ www.tceq.texas.gov/goto/view-30tac

² www.tceq.texas.gov/gis/hb-610-viewer

¿Qué días y horas funcionará la instalación?

Operando: Lunes a Sábado 7:30 a.m. - 5:00 pm
Recepción de Residuos: Martes-Sábado 8:30 a.m. - 16:00 y 07:30 - 3:30 pm. (Horario de verano)

¿A qué ritmo se aceptarían los residuos?

163 toneladas/día

¿Cómo se gestionarían los residuos?

Relleno sanitario de acuerdo con 30 TAC Capítulo 330 y siguiendo el Plan de Desarrollo del Sitio y el Plan Operativo del Sitio.

E. Métodos de control de la contaminación

¿Qué métodos utilizará la instalación para contener los residuos y los olores, y para controlar las emisiones?

Los residuos tipo IV no incluyen residuos putrescibles, por lo que no producen olor ni lixiviados. Los olores que puedan ocurrir se controlarán cubriendo los desechos con tierra de acuerdo con el Plan de Desarrollo del Sitio y el Plan Operativo del Sitio. La contención de los residuos se realizará a través de tamicos y bermas de contención..

¿Qué métodos utilizaría o exigiría la instalación para evitar la basura o los derrames, y para la limpieza de la basura y los derrames?

La prevención de basura se logrará exigiendo que los vehículos que ingresan estén cubiertos y cubiertos con lona, o asegurados de otra manera. Una vez en el sitio, los desechos se eliminarán en el frente de trabajo de manera oportuna y se cubrirán con tierra, evitando que los desechos/basura sean arrastrados por el viento. Cualquier desecho/basura arrastrada por el viento dentro y alrededor de las instalaciones se recogerá a través de patrullas de basura diariamente. La prevención y limpieza de derrames se logrará utilizando los métodos descritos en el plan de prevención de contaminación de aguas pluviales de la instalación, TXR05FG05.



TCEQ Use Only

TCEQ Core Data Form

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

SECTION I: General Information

| | | |
|---|---|--|
| 1. Reason for Submission (If other is checked please describe in space provided.) | | |
| <input type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application.) | | |
| <input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form) | <input checked="" type="checkbox"/> Other LTD SCOPE P. AMENDMENT | |
| 2. Customer Reference Number (if issued) | Follow this link to search for CN or RN numbers in Central Registry** | 3. Regulated Entity Reference Number (if issued) |
| CN 600627814 | | RN 102214566 |

SECTION II: Customer Information

| | | | |
|--|---|--|----------------------------------|
| 4. General Customer Information | 5. Effective Date for Customer Information Updates (mm/dd/yyyy) | 4/14/2023 | |
| <input type="checkbox"/> New Customer <input checked="" type="checkbox"/> Update to Customer Information <input type="checkbox"/> Change in Regulated Entity Ownership <input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts) | | | |
| The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA). | | | |
| 6. Customer Legal Name (If an individual, print last name first: eg: Doe, John) | | If new Customer, enter previous Customer below: | |
| City of Stephenville | | | |
| 7. TX SOS/CPA Filing Number | 8. TX State Tax ID (11 digits) | 9. Federal Tax ID (9 digits) | 10. DUNS Number (if applicable) |
| 11. Type of Customer: <input type="checkbox"/> Corporation <input type="checkbox"/> Individual Partnership: <input type="checkbox"/> General <input type="checkbox"/> Limited | | | |
| Government: <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other | | <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other: | |
| 12. Number of Employees | | 13. Independently Owned and Operated? | |
| <input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input checked="" type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher | | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| 14. Customer Role (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check one of the following | | | |
| <input type="checkbox"/> Owner <input type="checkbox"/> Operator <input checked="" type="checkbox"/> Owner & Operator <input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant <input type="checkbox"/> Other: | | | |
| 15. Mailing Address: | 298 W Washington St | | |
| | City | Stephenville | State TX ZIP 76401 ZIP + 4 |
| 16. Country Mailing Information (if outside USA) | | 17. E-Mail Address (if applicable) | |
| | | nwilliams@stephenvilletx.gov | |
| 18. Telephone Number | | 19. Extension or Code | 20. Fax Number (if applicable) |
| (254) 918-1223 | | | () - |

SECTION III: Regulated Entity Information

| | |
|---|--|
| 21. General Regulated Entity Information (If 'New Regulated Entity' is selected below this form should be accompanied by a permit application) | |
| <input type="checkbox"/> New Regulated Entity <input checked="" type="checkbox"/> Update to Regulated Entity Name <input type="checkbox"/> Update to Regulated Entity Information | |
| The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC). | |
| 22. Regulated Entity Name (Enter name of the site where the regulated action is taking place.) | |
| City of Stephenville Landfill | |

| | | | | | | | |
|---|---------------|--------------|-------|----|-----|-------|---------|
| 23. Street Address of the Regulated Entity: <i>(No PO Boxes)</i> | 669 CO RD 385 | | | | | | |
| | City | Stephenville | State | TX | ZIP | 76401 | ZIP + 4 |
| 24. County | | | | | | | |

Enter Physical Location Description if no street address is provided.

| | | | | | |
|---|-----------------------------------|--|---------|--|-------------------|
| 25. Description to Physical Location: | | | | | |
| 26. Nearest City | State | | | Nearest ZIP Code | |
| 27. Latitude (N) In Decimal: | | 28. Longitude (W) In Decimal: | | | |
| Degrees | Minutes | Seconds | Degrees | Minutes | Seconds |
| 32 | 10 | 53.23 | -98 | 17 | 30 |
| 29. Primary SIC Code (4 digits) | 30. Secondary SIC Code (4 digits) | 31. Primary NAICS Code (5 or 6 digits) | | 32. Secondary NAICS Code (5 or 6 digits) | |
| 4953 | | 562212 | | | |
| 33. What is the Primary Business of this entity? <i>(Do not repeat the SIC or NAICS description.)</i> | | | | | |
| Municipal Solid Waste Disposal | | | | | |
| 34. Mailing Address: | 298 W Washington St | | | | |
| | City | Stephenville | State | TX | ZIP 76401 ZIP + 4 |
| 35. E-Mail Address: | nwilliams@stephenvilletx.gov | | | | |
| 36. Telephone Number | | 37. Extension or Code | | 38. Fax Number <i>(if applicable)</i> | |
| (254) 918-1223 | | | | () - | |

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

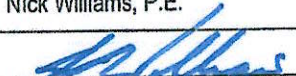
| | | | | |
|--|---|---|--|---|
| <input type="checkbox"/> Dam Safety | <input type="checkbox"/> Districts | <input type="checkbox"/> Edwards Aquifer | <input type="checkbox"/> Emissions Inventory Air | <input type="checkbox"/> Industrial Hazardous Waste |
| <input type="checkbox"/> Municipal Solid Waste | <input type="checkbox"/> New Source Review Air | <input type="checkbox"/> OSSF | <input type="checkbox"/> Petroleum Storage Tank | <input type="checkbox"/> PWS |
| 664 | | | | |
| <input type="checkbox"/> Sludge | <input checked="" type="checkbox"/> Storm Water | <input type="checkbox"/> Title V Air | <input type="checkbox"/> Tires | <input type="checkbox"/> Used Oil |
| | TXR05FG05 | | | |
| <input type="checkbox"/> Voluntary Cleanup | <input type="checkbox"/> Waste Water | <input type="checkbox"/> Wastewater Agriculture | <input type="checkbox"/> Water Rights | <input type="checkbox"/> Other: |

SECTION IV: Preparer Information

| | | | |
|----------------------|-------------------------|----------------|-------------------------|
| 40. Name: | Felipe A. Wescoup, P.E. | 41. Title: | Senior Engineer |
| 42. Telephone Number | 43. Ext./Code | 44. Fax Number | 45. E-Mail Address |
| (817) 563-1144 | | () - | faw@biggsandmathews.com |

SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

| | | | |
|--------------------------|---|------------|--------------------------|
| Company: | City of Stephenville | Job Title: | Director of Public Works |
| Name <i>(In Print)</i> : | Nick Williams, P.E. | Phone: | (254) 918-1223 |
| Signature: |  | Date: | 04/14/2023 |

17. Facility Contact Information

Site Operator (Permittee or Registrant)

Name: City of Stephenville
Customer Reference Number: **CN** 600627814
Contact Name: Nick Williams, P.E. Title: Director of Public Works
Mailing Address: 298 W Washington St
City: Stephenville County: Erath State: TX Zip Code: 76401
Phone Number: 254-918-1223
Email Address: nwilliams@stephenvilletx.gov
Texas Secretary of State (SOS) Filing Number: _____

Operator (if different from Site Operator)

Name: _____
Customer Reference Number: **CN** _____
Contact Name: _____ Title: _____
Mailing Address: _____
City: _____ County: _____ State: _____ Zip Code: _____
Phone Number: _____
Email Address: _____
Texas Secretary of State (SOS) Filing Number: _____

Consultant (if applicable)

Firm Name: Biggs and Mathews Environmental, Inc.
Consultant Name: Felipe A. Wescoup, P.E.
Texas Board of Professional Engineers Firm Registration Number: F-256
Contact Name: Felipe A. Wescoup, P.E. Title: Senior Engineer
Mailing Address: 1700 Robert Road, STE 100
City: Mansfield County: Tarrant State: TX Zip Code: 76063
Phone Number: 817-563-1144
Email Address: faw@biggsandmathews.com

Agent in Service (required for out-of-state applicants)

Name: _____
Mailing Address: _____
City: _____ County: _____ State: TX Zip Code: _____
Phone Number: _____
Email Address: _____

Signature Page

Site Operator or Authorized Signatory

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Nick Williams Title: DIRECTOR OF PUBLIC WORKS

Email Address: NWILLIAMS@STEPHENVILLETX.GOV

Signature: [Signature] Date: 09/19/2023

Operator or Principal Executive Officer Designation of Authorized Signatory

To be completed by the operator if the application is signed by an authorized representative for the operator.

I hereby designate _____ as my representative and hereby authorize said representative to sign any application, submit additional information as may be requested by the Commission; and/or appear for me at any hearing or before the Texas Commission on Environmental Quality in conjunction with this request for a Texas Water Code or Texas Solid Waste Disposal Act permit. I further understand that I am responsible for the contents of this application, for oral statements given by my authorized representative in support of the application, and for compliance with the terms and conditions of any permit which might be issued based upon this application.

Operator or Principal Executive Officer Name: _____

Email Address: _____

Signature: _____ Date: _____

Notary

SUBSCRIBED AND SWORN to before me by the said Nick Williams

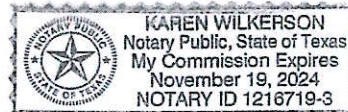
On this 14 day of April, 2023

My commission expires on the 19 day of November, 2024

[Signature]

Notary Public in and for

Eaath County, Texas



Note: Application Must Bear Signature & Seal of Notary Public